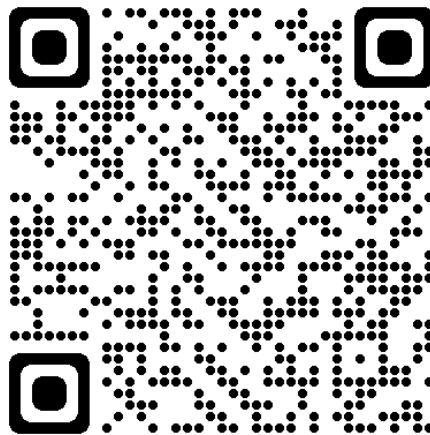


**Registration conditions and procedures for attending the 2022 Annual General Meeting of Shareholders via electronic means (E-AGM), proxy appointment and question submission**

● **Guidelines for meeting attendance**

The Shareholders or proxies wishing to attend the E-AGM may submit an application to attend the meeting by Electronic Method via the Link at <https://be8.foqus.vc/registration/> or scan this QR Code.



The system will be available for access from 12-22 April 2022

1. After logging into the system, the shareholders or proxies must prepare the following information to fill out through the system (which should be identical with the shareholders' information as of the Record Date received from the Thailand Securities Depository Co., Ltd.), such as:
  - Securities holder registration number
  - Identification Card Number/Passport Number/ Registration Number of juristic person
  - E-Mail address for receiving the Web Link, Username and Password for attending the E-AGM
  - Mobile Phone Number

- Additional documents as follows:

Meeting attendance in person	Appointing any person / juristic person that is not the Company's Independent Directors as a proxy
<p>Valid government-issued identification documents containing the shareholder's photograph, such as identification card, civil servant identification card, driving license or passport as per attached documents and Registration Form, <u>Enclosure 10</u>.</p> <p>The shareholders are requested to send the original documents to the Company by post.</p> <p>(As detailed in "Conditions, Rules and Procedures of Meeting Attendance, Proxy Appointment and Voting.)</p>	<p>As per attached Proxy Form, <u>Enclosure 5</u>, together with supporting documents and Registration Form, <u>Enclosure 10</u></p> <p>The shareholders are requested to send the original documents to the Company by post.</p> <p>(As detailed in "Conditions, Rules and Procedures of Meeting Attendance, Proxy Appointment and Voting.)</p>

2. After the Company has received documents outlined in 1 from the shareholders or proxies, the Company will undertake a verification process to confirm the shareholders' right to attend the meeting. Once verification is complete, the Company will send an email containing:
  - Username and Password
  - WebLink for the access to the E-AGM system
  - User manual

In case the request is rejected, the Shareholders or proxies will receive an e-mail notifying the details and reasons for rejection. However, the Shareholder can submit additional documents or the amended documents through the system.
3. Please keep your username and password confidential. Do not disclose them to others. In case your username and password are lost or not received by 25 April 2022, please contact the Company immediately.
4. Please study the manual on how to use the E-AGM meeting system that the Company has sent to you by e-mail carefully. The system will allow registration to attend the meeting 1 hour before the meeting commences. However, the live streaming of the meeting will start at 14.00 hours.
5. With regard to the voting method during the E-AGM, the shareholder or proxy can vote on each agenda by voting "Agree" or "Disagree" or "Abstain". In case the shareholder or proxy do not cast any vote, the system will count his/her votes as "Agree" automatically.

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6. In case you encounter technical problems while using the E-AGM system before the meeting commences or during the meeting, please contact Quidlab, the E-AGM conference system provider of the Company. Quidlab' s contact information can be found in the same email that the Company has sent username and password to you.

● **Conditions, Rules and Procedures of Meeting Attendance, Proxy Appointment and Voting**

**1. In case the shareholder is present at the meeting in person**

- Completed and signed Registration Form (Enclosure 11)
- Shareholder is a Thai national individual: Please present a valid government-issued documents with the shareholder's photo, such as citizen identification card *or* civil servant identification card *or* driving license *or* passport at the registration area.
- Shareholder is a foreign national individual: Please present a certificate of alien registration, *or* passport *or* document used in lieu of passport at the registration area.
- Name / Surname changes: Please present documents certifying such changes.

**2. In case the shareholder appointing a Proxy**

- The shareholder appointing a proxy shall appoint only one proxy to attend the Meeting and vote on his/her behalf, as indicated in the attached Proxy Form.
- The proxy may express his/her intention to vote as approval, disapproval or abstention on each agenda separately, as indicated in the Proxy Form. The proxy shall vote in accordance with the intention of such shareholder.
- The proxy must submit the completed Proxy Form to the Chairman and/or a person designated by the Chairman before the Meeting commences. The Proxy Form shall be duly completed and signed. Each amendment to or deletion of important contents must be affixed with signature of the shareholder. The Proxy Form shall be affixed with Baht 20 stamp duty. (The Duty Stamp will be provided by the Company.).

**Documents Required for Appointing a Proxy**

● **In case the shareholder appointing a Thai national individual as a proxy:**

- 1) Registration Form (Enclosure 10) with signature of the proxy
- 2) A completed Proxy Form as attached with the invitation letter (Form A or Form B) *or* downloaded from <https://www.bery18.com/en/investor-relations/document/shareholder-meetings> with signatures of the proxy grantor and the proxy holder.
- 3) A copy of the shareholder's citizen identification card or civil servant identification card of the proxy grantor which is signed to certify as a true copy by such proxy grantor.
- 4) A copy of the proxy's citizen identification card or civil servant identification card of the proxy holder which is signed to certify as a true copy by such proxy holder.

● **In case a shareholder appointing a foreigner national individual as a proxy:**

- 1) Registration form (Enclosure 10) with signature of the proxy holder.
- 2) A completed proxy form as attached with the invitation letter (Form A or Form B), *or* downloaded from <https://www.bery18.com/en/investor-relations/document/shareholder-meetings> with signatures of the proxy grantor and the proxy holder.

3) A copy of a certificate of alien registration, *or* passport *or* document used in lieu of passport signed to certify as a true copy by the proxy grantor.

4) A copy of the proxy's citizen identification card *or* civil servant identification card *or* certificate of alien registration, *or* passport *or* document used in lieu of passport of the proxy holder signed to certify as a true copy by such proxy holder.

● **In case the shareholder appointing a juristic person as a proxy:**

- **A juristic person registered in Thailand:**

1) Registration Form (Enclosure 11) with signature of the proxy holder.

2) A completed Proxy Form as attached with the invitation (Form A or Form B), *or* downloaded from <https://www.bery18.com/en/investor-relations/document/shareholder-meetings> with signatures of the authorized person(s) of such juristic person, which is the proxy grantor and the proxy holder.

3) A copy of letter issued by the Ministry of Commerce or competent authority no longer than 1 year prior to the Meeting, signed to certify as a true copy by the authorized person(s) of such juristic person together with the Power of Attorney (if any). Such document must contain a statement indicating that the person(s) signed as the proxy grantor in the Proxy Form is the authorized person to act on behalf of such juristic person which is the shareholder.

4) A copy of citizen identification card or civil servant identification card of the authorized person(s) to sign on behalf of such juristic person, signed to certify as a true copy by such authorized person(s).

5) A copy of citizen identification card or civil servant identification card of the proxy holder, signed to certify as a true copy by such proxy holder.

- **In case a shareholder is a juristic person registered in a foreign country, which is a foreign investor for which a custodian in Thailand is appointed:**

1) Registration Form (Enclosure 10) with signature of the proxy holder.

2) A completed Proxy Form C as attached with the invitation letter *or* downloaded from <https://www.bery18.com/en/investor-relations/document/shareholder-meetings> with signatures of the authorized person(s) of such juristic person, which is the proxy grantor and the proxy holder.

3) A copy of company affidavit of the juristic person of the custodian issued by the Ministry of Commerce no longer than 1 year prior to the Meeting, signed to certify as a true copy by the authorized person(s) of such juristic person *or* the grantee of the custodian (In case the Power of Attorney designating the grantee to sign to certify as a true copy of such document.).

4) A copy of citizen identification card *or* civil servant identification card of the authorized person(s) to sign on behalf of the custodian's juristic person, signed to certify as a true copy by such authorized person(s).

5) A copy of citizen identification card or civil servant identification card of the proxy holder, signed to certify as a true copy by such proxy holder.

6) A letter confirming that the person(s) executing the Proxy Form has obtained a license for being a custodian.

7) A copy of Power of Attorney of the shareholder, who is a foreign investor, designating the custodian to sign in the Proxy Form on behalf of such shareholder.

An English translated document is required for any original document that is not in English and must be attached with the original document. Such document requires certified translations by the shareholder *or* the authorized person(s) to sign on behalf of such juristic person.

- In case fingerprint is affixed in lieu of signature, fingerprint of the left thumb shall be affixed together with the phrase “Fingerprint of the left thumb of .....”. Two witnesses shall sign and certify genuine fingerprint of such shareholder. Fingerprint shall be affixed before the witnesses. Certified true and correct copy of citizen identification card *or* civil servant identification card of the witnesses shall also be attached.

- In case the shareholder cannot attend the 2022 Annual General Meeting of Shareholders in person, such shareholder may appoint a person or the following Independent Directors as a proxy to vote on his/her behalf.

Independent Director /Member of the Audit Committee, Beryl 8 Plus Plc. (Proxy Form)

1. **Mr. Chatrapee Tantixalerm or**
2. **Mr. Udomsakdi Apichatthanapath**

The shareholder wishing to appoint other person *or* the Company’s Independent Director as his/her proxy, please fill out and sign the Proxy Form provided in accordance with the aforementioned guidelines and submit it together with relevant documents to the Corporate Secretary at least 1 day prior to the Meeting.

**Corporate Secretary Department, Beryl 8 Plus Public Company Limited**  
**33/4, the 9<sup>th</sup> Tower Grand Rama 9 Building (Tower B),**  
**19<sup>th</sup> Floor, Rama 9 Road, Huai Khwang, Bangkok 10310**

To enable the Company’s officers to have sufficient time for verifying all documents, spilt of shares to several proxies to vote at the Meeting is therefore not allowed. Shareholders is required to authorize the proxy holder to cast votes equal to the total number of shares held by shareholder. Authorizing less than the total number of shares is not allowed except for the custodian appointed by the shareholder who is foreign investor in accordance with Proxy Form C.

- **To register, a proxy wishing to attend the Meeting must show his/her identification card or civil servant identification card or passport (if a foreigner).**

**3. In case a shareholder deceases:** A state administrator shall be present in the Meeting in person or by proxy. Court’s order appointing state administrator with signature of the authorized person and issued not exceeding 6 months prior to the Meeting shall be presented during the registration.

**4. In case a shareholder is a minor:** Parents or lawful guardian of the shareholder shall be present in the Meeting in person or by proxy. A copy of House Registration is also required.

**5. In case a shareholder is an incompetent person or quasi-incompetent:** A guardian or custodian of the shareholder shall be present in the Meeting in person or by proxy. Court's order appointing guardian or custodian with signature of the authorized person and issued not exceeding 6 months prior to the Meeting shall be presented.

**Registration of Attendance**

The Company shall allow registration of attendance prior to the Meeting at 12.00 hours on Tuesday, April 26, 2022 via electronic means (E-AGM) only with the live streaming of the Meeting to be conducted at the meeting room of the Company's Headquarters.

**Quorum at the Meeting**

The Meeting shall not start until there shall be not less than 25 shareholders and proxies (if any) present or not less than one-half of the total number of shareholders and proxies holding in the aggregate not less than one-third of the total number of shares sold present to constitute a quorum.

**Voting Procedures**

1. The Chairman shall propose the shareholders to cast their votes for each agenda.
2. Only shareholders wishing to cast their votes as disapproval or abstention are required to mark in a box as disapproval or abstention to enable the system to process voting results.
3. Shareholders, who cast their votes as approval or do not put a check mark in the box, will be assumed to have approved such agenda as proposed by the Chairman.

**Voting Rights**

1. Voting shall be conducted openly. One share shall have one vote and the resolutions passed by the Meeting shall require:
  - In a normal case: A majority vote of the shareholders who attend the meeting and cast their votes. In case of a tie vote, the Chairman of the meeting shall have a casting vote.
  - In other cases that are prescribed by laws or the Company's Articles of Association to differ from the normal cases, the voting shall be conducted in accordance with such laws and regulations. The Chairman shall notify the Meeting of such voting prior to commencement of the voting procedures of such agenda.
2. Voting by a proxy: The proxy shall vote strictly in accordance with what the shareholder has indicated in the Proxy Form.
3. Shareholders who have personal interest in a matter which relates to the Company's affairs shall refrain from voting on such matter. The Chairman may ask them to leave the meeting room while the voting on such matter is being conducted.
4. Confidential voting can be carried out at the request of at least five (5) shareholders attending the meeting and the resolution passed by the Meeting to carry out such confidential voting is required. The Chairman shall determine the voting procedures and notify the Meeting of such voting prior to commencement of the voting procedures.

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5. In counting votes for each agenda, only the votes as disapproval and abstention will be counted and deducted from the total number of votes of the shareholders attending the meeting and appointing proxies which have been recorded in advance.

6. The voting results of each agenda will be notified by specifying the number of shares voted as approval, disapproval and abstention based on the number of the shareholders attending the meeting in each agenda.

**Beryl 8 Plus Plc. reserves the right to allow only persons with all required documents to attend the Meeting.**



## **Personal Data Protection**

To comply with the Personal Data Protection Act B.E. 2562 (2019), we, Beryl 8 Plus Plc. (the “Company”), have placed great importance on personal data privacy. The Company would like to inform you of the following information.

1. The Company will collect or obtain various types of your personal data directly from the Registration Form for attending the meeting, Proxy Form (if any), health questionnaire (if any), a copy of the identification card or similar identification documents that you submit for the registration to attend the meeting which may include but not limited to the following Personal Data:

- General Personal Data, such as name, surname, address, date of birth, telephone number, email address, nationality, occupation, taxpayer identification number, identification card number, juristic person registration number, number of shares, etc.

- Sensitive Data, such as race, religion, blood type, photo or video footage taken at our premises, health information, medical history, or disability in connection with the arrangements for the meeting activities you attend. We will make our best efforts to put in place sufficient security measures to protect your Sensitive Data. However, you can conceal your Sensitive Data before submitting the documents to the Company. If you have not concealed such Sensitive Data, we reserve the right to do so, and it does not constitute the collection of your Sensitive Data

2. The Company will collect, use, and disclose your Personal Data for the following purposes:

- to call for, hold and organize the shareholders' meeting which includes your identity authentication, dissemination of relevant documents, and performing any action in order to comply with the resolutions of the shareholders' meeting, management of the Company, organizing activities, and sending newsletters or proposals for the benefits of the shareholders;

- to be used for preparing the minutes of the shareholders' meeting, to be used as evidence of your meeting attendance as well as for security protection, and any actions as deemed necessary for the legitimate interests of the Company and others, within the scope which you can reasonably expect;

- to comply with our legal obligations and/or cooperate with courts, regulatory agencies, government agencies and law enforcement bodies for the exercise of such authority vested in the Company; and

- in light of public interest in protecting other customers in our premises. In the event where we need to collect, use, and disclose your Personal Data as required by laws, or comply with the contract with you and you fail to provide your Personal Data to us, we may not be able to serve you our full range of services or perform the obligations under such contract we have made or are about to enter into with you (for example, to allow you to attend the meeting and/or access to our premises, etc.).

3. The Company shall retain your Personal Data for as long as it is reasonably necessary to fulfil the purpose for which we obtained them. However, we may retain your Personal Data for a longer duration, if required by applicable laws.

4. Under provisions of the laws and related statutory exceptions, you may have the rights to access and/or obtain a copy of, port, rectify, delete, destroy or anonymize certain Personal Data that we have about you, suspend and/or object to certain activities, in which we engage and use your Personal Data. If we process your Personal Data based on your consent, you may withdraw your consent, but we may not be able to provide you with our full range of services. You may also have the right to request us to disclose how we obtain your Personal Data without your consent and lodge a complaint with the competent authorities under the applicable laws.