

## Guidance on Documents and Evidence Required for Registration, Proxy Appointment, Voting Procedures and Vote Counting for the Electronic Shareholders' Meeting (E-AGM)

### Attendance at the Shareholders' Meeting via Electronic Means (E-AGM)

Shareholders or proxies (except in the case where a proxy is appointed to one of the Company's independent directors) who wish to attend the Meeting via electronic means (E-AGM) are required to submit an E-Request form together with the required supporting documents in order to obtain a Username, Password, and a link for advance registration to attend the Meeting. The E-Request system will be available from 08:30 hrs. on April 16, 2026.

The E-Request form can be submitted via: <https://app.inventech.co.th/BE8137441R/#/homepage> or

scan the QR Code



to access the system.

### Authorization of Proxy

Shareholders may appoint another person as their proxy to attend the Meeting and vote on their behalf. The Company has prepared three (3) proxy forms in accordance with the requirements of the Department of Business Development, Ministry of Commerce (Attachment 8), as follows:

**Proxy Form A:** General proxy form, simple and uncomplicated

**Proxy Form B:** Specific proxy form with detailed voting instructions

**Proxy Form C:** For foreign shareholders who have appointed a custodian in Thailand

Proxy forms are available on the Company's website:

Thai <https://www.beryl8.com/th/shareholder-meetings>

English <https://www.beryl8.com/en/shareholder-meetings>

Procedures for proxy appointment:

- (1) General shareholders may use either Proxy Form A or Form B (the Company recommends Form B with specified voting instructions).
- (2) Foreign shareholders with a custodian in Thailand should use Proxy Form C.
- (3) A shareholder may appoint only one proxy to attend the Meeting and vote; splitting votes among multiple proxies is not permitted.
- (4) Shareholders may appoint one of the Company's independent directors as proxy by using Proxy Form B. In such case, submission via the E-Request system is not required.
- (5) A stamp duty of THB 20 must be affixed and cancelled with the date specified.
- (6) Any revocation of proxy must be made in writing and delivered to the Company by April 22, 2026, prior to the Meeting date.

Required Documents and Evidence

**1. Shareholders / Proxies who wish to attend the E-AGM in Person**

**1.1 Individual Shareholders**

**(1) Attendance in Person**

- (a) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner), certified as true and correct copy by the shareholder.

**(2) Attendance by Proxy**

- (a) Proxy form (either Form A or Form B) correctly and completely filled in, signed by the grantor and the proxy.
- (b) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the grantor, certified as true and correct copy by the grantor.
- (c) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the proxy, certified as true and correct copy by the proxy.

**1.2 Juristic Person Shareholders**

**(1) Attendance by authorized person**

- (a) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the authorized person of the juristic person attending the Meeting in person, certified as true and correct copy by him/her.
- (b) Copy of an affidavit of the juristic person granted by government authorities (issued no longer than 1 year prior to the meeting date) certified as true and correct copy by the authorized person attending the E-AGM, with the statement showing that such authorized person is empowered to act on behalf of such juristic person as the shareholder.

**(2) Attendance by Proxy**

- (a) Proxy form, (either Form A or Form B) correctly and completely filled in, signed by the grantor and the proxy.
- (b) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the authorized person (as the grantor), certified as true and correct copy by the grantor.
- (c) Copy of an affidavit of the juristic person granted by government authorities (issued no longer than 1 year prior to the meeting date) certified as true and correct copy by the authorized person as the grantor, and power of attorney (if any), with the statement showing that such authorized person is empowered to act on behalf of such juristic person as the shareholder.

- (d) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the proxy, certified as true and correct copy by the proxy.
- (3) **Appointment of Proxy in the case of Shareholders who are Foreign Investors and have appointed a Custodian in Thailand to be a Share Depository and Keeper**
- (a) The Proxy Form C, correctly and completely filled in, signed by the authorized representative of the custodian who is the grantor and signed by the proxy.
  - (b) Required documents from the Custodian as specified above in clause 1.2 (1) and (2), as the case may be.
  - (c) Document confirming that the person who signed the proxy form is permitted to operate the Custodian business.
  - (d) A copy of Power of Attorney from the shareholder who appoints the Custodian to sign the proxy form on his/her behalf.

After submitting via E-Request system, shareholders are requested to send the original proxy form and supporting documents to:

Corporate Secretary Department  
Beryl 8 Plus Public Company Limited  
33/4, the 9<sup>th</sup> Tower Grand Rama9 Building (Tower B)  
19<sup>th</sup> Floor, Rama 9 Road, Huai Khwang, Bangkok 10310

**2. Appointment of the Company's Independent Directors as a Proxy**

Shareholders can appoint one of the Company's Independent Directors (whose profiles are in Attachment 9) by completing Proxy Form B with accurate information specifying clear voting instruction in each agenda item and signed by the grantor. Supporting evidence of the grantor must be provided.

Please deliver the completed Proxy Form appointing the Independent Director, together with necessary evidence to the Company within April 17, 2026 for verification. Please send to:

Corporate Secretary Department  
Beryl 8 Plus Public Company Limited  
33/4, the 9<sup>th</sup> Tower Grand Rama9 Building (Tower B)  
19<sup>th</sup> Floor, Rama 9 Road, Huai Khwang, Bangkok 10310

E-Request submission is not required in the case of appointment of the independent directors as a proxy.

- 3. In case of any changes of title/ name/ surname, copy of evidence of such changes, certified as true and correct copy, shall also be submitted.
- 4. For any foreign language documents which are not in English, English translation of such documents are required and must be certified as true translation by the shareholders or the authorized person of the juristic persons.

**Vote Casting and Vote Counting via Electronic Means (e-Voting)**

Vote casting and vote counting will be conducted via electronic means (e-Voting) which will be controlled and managed by Inventech Connect system. The vote casting and vote counting procedures are as follows:

1. One share shall have one vote.
2. Shareholders or proxies shall cast the votes to only one of: approve, disapprove, or abstain. The votes on each agenda item cannot be divided (except for the voting of the Custodian).
3. In case of Proxy:
  - 3.1 In a case where the shareholder has specified clear instructions in the proxy form, the votes will be recorded in accordance with the instructions. The proxy will not be required to vote during the meeting.
  - 3.2 In the case where the shareholder does not specifically identify or the instruction is unclear, the proxy is entitled to consider and vote on behalf of the shareholder as appropriate.
4. In casting the votes for each agenda item, the e-Voting system will be open for shareholders and proxies to cast their votes. Shareholders or proxies who attend the meeting but do not cast their votes through the e-Voting system shall be deemed to have approved such agenda item.
5. For the agenda: To approve the appointment of directors to replace the directors who are due to retire by rotation, the Company will arrange the vote casting for the appointment of each nominated director individually.
6. Before casting the votes in each agenda item, the chairman of the meeting or the person designated by the chairman of the meeting will give the shareholders and the proxies an opportunity to inquire or comment on the issues related to such agenda item as appropriate.
7. Resolutions of the meeting require the following votes:
  - 7.1 In ordinary cases, a resolution of the meeting requires a simple majority vote of the shareholders attending the meeting and casting their votes.
  - 7.2 In other cases, as specified otherwise by laws or the Company's Articles of Association, a resolution of the meeting shall be in accordance with the laws or the Company's Articles of Association. The Company has already remarked the required resolution for each agenda item.
  - 7.3 In the case of a tie, the chairman of the meeting shall have an additional vote as the deciding vote.
  - 7.4 A shareholder or a proxy who has any special interests in any matter shall not be entitled to vote on such matter.
  - 7.5 The vote counting will be conducted immediately and the chairman of the meeting or the person designated by the chairman of the meeting will announce the voting results to the meeting after the completion of the vote counting for each agenda item.
  - 7.6 The vote counting in this E-AGM is conducted via electronic means controlled and managed by Inventech Connect system without physical ballot. As a result, this meeting would not have invalid ballots.